

11. Floors are dry.										
12. Rugs are in place and securely fastened.										
13. Exit doors are clearly marked and free of clutter.										
14. Exit signs are in working order.										
15. Required adult-child ratios maintained.										
16. Staff members interact with children rather than congregating with each other.										

Check Monthly

Item	Date
Blocks and other wooden items are smooth and splinter-free.	
Moving parts are securely fastened and working properly.	
Scissors and knives used by children are sharp enough to cut with easily.	

Hinges, screws, and bolts on furniture and equipment are securely fastened.	
. Smoke detectors are working properly and fire extinguishers are properly located and fully charged.	
Electrical wires are not frayed.	
Radiators and hot water pipes are covered or insulated.	